



BLOUNT COUNTY COMMUNICATIONS DISTRICT

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Minutes of Regular Meeting of the Blount County Communications District Board of Directors

March 12, 2026

A Regular Meeting of the Blount County Communications District Board of Directors was held on March 12, 2026, at 9:00 a.m. CST at the Blount County Communications District Center in Oneonta, AL. An Announcement of the meeting was posted on the board in the lobby of the Blount County Communications District Center, Blount County Courthouse, Blount County Communications District Facebook, and the Alabama Secretary of State Website one week prior to the meeting.

Board Member Present: Charles Parsons (Chairman), Tyler Seehusen (Secretary/Treasurer), Steve Pass, Donnie Adams, Billy Irvin, and Clay Jones.

Board Members Absent: Mark Moon

Guests and Delegations Present: Derrick Walker (BCCD Executive Director), Miranda Hyatt (BCCD Administrative Assistant), Benjamin Cain (BCCD 911 Chief Operations Officer), Whitney Eiland (Blount County Communications District Attorney), Nick Lyles (CRI CPA Accountant), Connie Stinnet (Southern Linc)

1) Call to Order

Chairman Charles Parsons called the meeting to order at 9:00 a.m. and Miranda Hyatt recorded the minutes. A quorum of members was present, and the meeting, having been fully convened, was ready to proceed with business.

2) Invocation and Pledge

- **Invocation:** Tyler Seehusen said the Invocation.
- **Pledge of Allegiance:** The Pledge of Allegiance was led by Chairman Charles Parsons.

3) Approval of the Minutes

- Motion made by Tyler Seehusen "to approve February 19, 2026, regular meeting minutes."

- Seconded by Clay Jones.
- Motion passed unanimously.

4) Approval of the Financial Report

a. Carr, Riggs, and Ingram Financial Overview

CPA Nick Lyles gave full update on financial reports to the Board of Directors.

b. Cash Summary

- General Funds Balance: \$345,020.53
- Motorola Escrow Balance: \$156,249.87
- Savings/Depreciation Balance: \$634,800.79
- Motion made by Tyler Seehusen, “to approve financials.”
 - Seconded by Donnie Adams.
 - Motion passed unanimously.

5) Old Business

a. Southern Linc Catalyst Invoice outstanding balance \$75,395.26

- Motion made by Clay Jones “to pay remaining balance.”
 - Seconded by Billy Irvin.
 - Motion passed unanimously.

b. FY 26/27 User Agencies Contracts (Legal)

General Discussion held. Legal will provide an update when complete.

c. AAC Governance Document (Legal)

General discussion held. Legal will provide an update when complete.

d. Board By-Laws Update (Legal)

General discussion held. Legal will provide an update when complete.

6) New Business

a. APCO Retains 3.0 Staffing Report

Director Walker held general discussion and offered solutions to improve CAD time entries by telecommunicators as requested by vote of the Board in the February meeting. APCO Retains 3.0 shows that based on current and historical operational

design that includes dispatching Leeds Fire and Police on their own dedicated dispatch channels, require 29.32 FTE telecommunicators to achieve the Boards goal of near real time CAD entry of radio voice traffic. An alternate configuration report from APCO Retains 3.0 was also run and presented that shows reducing the primary number of dispatch radio channels to only two (2) will only require 15.87 FTE telecommunicators, which would align the operations with the current authorized 16 FTE telecommunicators. This correction to operations would require Leeds Fire and Police to be dispatched on the 08 Fire Dispatch and 08 Law Dispatch channels with all other Blount County agencies, rather than continuing to operate on their own radio channels. This change would better align the BCCD staff to enter radio traffic in near real-time as requested. Also, the Board was updated that prior to the BCCD consolidating with the City of Leeds, the BCCD staffed 25 FTE telecommunicators to handle approximately 60% of current call volume. The Board was also updated that leadership was investigating the possible use and financial impact of utilizing AI to handle non-emergency calls to help with overloading the dispatch center during busy hours and large events.

Chairman Parsons offered a solution to hire two additional dispatchers with the money we are saving by reducing the administrative positions now. Tyler Seehusen wants to table hiring until the next Board Meeting.

b. P25 Discussion

General discussion held to research ways to lower overhead cost of towers and annual maintenance to the P25 trunking system.

7) Executive Director Updates

Director Walker updated the Board of the following:

- Promoting Miranda Hyatt from Administrative Assistant to HR Business Manager. This decision also results in not needing to fill the Deputy Director position resulting in annual savings.
- Director Walker recognized telecommunicators Katie Gullledge, Joseph Benson & Jennie Banks with letters of commendation for saving a patient's life through their diligent use of the APCO Intellicom Emergency Medical Dispatch and strategic coordination of all responding agencies including air medical helicopter.

8) Chief Operations Officer Update

a Staffing Levels

Certified Dispatchers	13
Trainees	1
Offers Made	2

b GIS/Addressing

New Address Request last month	39
Address Verifications last month	9

c Call Statistics

Admin Calls TOTAL YTD +/-	- 28.34%
911 Calls TOTAL YTD +/-	- 3.10%
CFS TOTAL YTD +/-	- 8.73%

- General discussion held pertaining to ongoing issues with entering warrants including state law changes that result in the BCCD staff only having 12 hours from the time of receipt to enter warrants, opposed to the previous 24 hours and the impact this has on telecommunicators fulfilling duties.

9) AAC Update

Tyler Seehusen updated the Board that paramedics received a \$2.00 per hour pay raise and discussed providing and receiving Mutual Aid, getting a fifth truck and contract compliance.

10) Additional Business

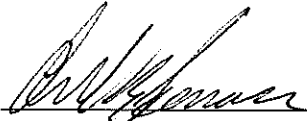
- Motion made by Clay Jones “to require the Executive Director and Chief Operations Officer to each spend twenty hours a week (between the both of them) in the Dispatch Center.”
 - Seconded by Tyler Seehusen with discussion.
 - Discussion held amongst the Board.
 - Amendment made by Tyler Seehusen “to ensure that if administrative staff are available that can work in dispatch, that

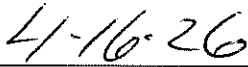
dispatchers are allowed time to go to lunch as is in their job description.”

- Tyler Seehusen withdrew amendment.
- Chairman Parsons called for a rollcall vote.
 - Clay Jones -Yes
 - Tyler Seehusen-No
 - Billy Irvin-No
 - Donnie Adams-No
 - Steve Pass-No
 - Chairman Parsons – No
- Motion failed.
- Discussion held to create a plan to get Executive Director and Chief Operations Officer the training certifications needed to be able to help run a console in the Dispatch Center when needed.
- Chairman Parsons advised the Board that St. Clair County is meeting today about offering the City of Leeds dispatch services.
- Discussion held about the security cameras on our Tower sites.

11) Adjourn

- Motion made by Chief Parsons “to adjourn the meeting” at 11:21 a.m. CST.
 - Seconded by Tyler Seehusen.
 - Motion passed unanimously.


Chairman Charles Parsons


Date

