



BLOUNT COUNTY 911

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Minutes of Regular Meeting of the Blount County 911 Board

April 17, 2025

A Regular Meeting of the Blount County 911 Board was held on April 17, 2025, at 9:00 a.m. at the Blount County 911 Center in Oneonta. An announcement of the meeting was posted on the board in the lobby of the Blount County 911 Center, Blount County Courthouse, Blount County 911 Facebook page and Alabama Secretary of State Website one week prior to the meeting.

Board Members Present: Charles Parsons, James Chapman, Scott Payne, Bradley Harvey and Steve Pass.

Board Members Absent: Brandon Horton and Mark Moon

Guests and Delegations Present:

Alex Smith (BCCD Attorney), Nick Lyles (CRI), Clay Jones (Chief West Blount FD), Tyler Seeshusen (Chief Oneonta FD), Charles Wilkinson (HRM Director), Barbara Forrest (HRM SR HR Consultant) and Candace Connell (HRM SR HR Consultant).

1. Call to Order

Charles Parsons called the meeting to order at 9:04 a.m. CT. Lori Goodwin recorded the minutes. A quorum of members was present, and the meeting, having been duly convened, was ready to proceed with business.

2. Invocation and Pledge of Allegiance

Invocation: Charles Parsons gave the invocation.

Pledge of Allegiance: The Pledge of Allegiance was led by Charles Parsons.

3. Approval of the Minutes

- Motion was made by James Chapman to, "Approve the March 20th minutes".

Seconded by Scott Payne.

Motion passed unanimously.

- Motion was made by Bradley Harvey to “amend the agenda to change the policy for utilities to be automatically deducted”.

Seconded by Scott Payne.

Motion passed unanimously.

- Motion was made by James Chapman to “amend the agenda to add repair / replacement of the air conditioning unit”.

Seconded by Scott Payne.

Motion passed unanimously.

- Motion was made by James Chapman to “amend the agenda to add Director Walker to view bank accounts”.

Seconded by Bradley Harvey.

Motion passed unanimously.

4. Approval of the Financial Report

Nick Lyles from CRI presented the financial reports for March.

a) CRI Update – 24/25 Outstanding Invoices

General discussion was held.

- Motion was made by Scott Payne “to move deposit of Fifty-Six Thousand Six Hundred Thirty-Eight and 51/100 (\$56,638.51) Dollars, to transfer into the Savings Depreciation Account”.

Seconded by Bradley Harvey.

Motion passed unanimously.

- Motion was made by James Chapman, to approve the financials for March.

Seconded by Bradley Harvey.

Motion passed unanimously.

5. Old Business

a) VHF Fire 1 Update

Director Walker advised the project is still on hold. General discussion held. To be further discussed during the Executive Session.

b) Annual Review of Bylaws

Bradley Harvey and Clay Jones gave updates of requested bylaw changes. General discussion was held.

c) Telestate County-Wide 2-way Radio Needs Assessment Report

Director Walker summarized the update. General discussion held. To be further discussed during the Executive Session.

d) Plain Language and ALEA Ten Codes

James Chapman gave an update pertaining to the discussion with the other Police Chiefs and the Sheriff. He is going to supply the list of hybrid ten (10) codes to the Operations Manager Avila and Director Walker.

- Motion was made by James Chapman "to adopt the hybrid ten (10) code and for it to be implemented within the next 45 days".

Seconded by Scott Payne.

Motion passed unanimously.

e) Motorola Maintenance SUA

Director Walker and Attorney Alex Smith gave updates as to status. Tabled for further discussion during the Executive Session.

6. HRM – Human Resources

a) Agency Assessment

Candace Connell stated that HR Assessment has been completed, and recommendations will be given at next month's meeting.

b) B&S Aerial Camera Quote

Tabled until HR Assessment has been completed.

c) Staffing – FTE

Candace Connell gave an update about recent resignations and number of applicants and when testing will begin for new applicants. Stated our current vacancy rate is 17% and the national average rate is 25%. Director Walker reiterated the need for more FTEs.

d) Recruitment

Candace Connell summarized current status. General discussion was held.

Motion was made by James Chapman "to hire two (2) additional FTEs".

Seconded by Bradley Harvey.

Motion passed unanimously.

7. Operations Update

a) APCO IntelliComm

Operations Manager Dalia Avila stated that IntelliComm has now gone live, and fire tracks have been updated as requested by Oneonta Fire Department Chief. Director Walker gave further updates.

b) Call statistics

Operations Manager Dalia Avila provided an update on Operations via PowerPoint slideshow presentation. General discussion was held.

Admin Calls Inbound	5,617
Admin Calls Outbound	2,337
911 Calls Inbound	2,739
Calls for Service	6,079 / -7.66% decrease

8. Amended Agenda Items

a) Change the policy for utilities to be automatically deducted

General discussion was held about the laws and regulations for utilities.

- Motion was made by Bradley Harvey "to allow the Director to implement auto pay for all utilities pending the examiners approval".

Seconded by James Chapman.

Motion passed unanimously.

- Motion was amended by Bradley Harvey to add "if auto pay is not available, that only one signature would be needed to sign the utility checks".

Seconded by James Chapman.

Motion passed unanimously.

b) Repair / Replacement of the air conditioning unit

Director Walker discussed the quote for the new air conditioning unit. Bradley Harvey stated that he would like to have the County's HVAC person come look at the unit and make recommendations.

- Motion was made by James Chapman "replacement with the caveat to get 2 more estimates".

Seconded by Bradley Harvey.

- Motion was made by James Chapman to amend his motion "replacement up to Twenty-One Thousand and no/100 (21,000.00) Dollars cap with authorizing Director Walker making the decision of what company to use after obtaining two (2) more estimates".

Seconded by Bradley Harvey.

Motion passed unanimously.

c) Add Director Walker to view only of bank accounts

- Motion was made by James Chapman to "add Director Walker to be able to view access to any and all bank accounts".

Seconded by Bradley Harvey.

Motion passed unanimously.

d) Law enforcement boundary map

Director Walker discussed the new map and ask for clarification which department should be the primary call for service on the one and half (1 ½) mile overlapping jurisdictional boundaries. General discussion was held. Tabled for further discussion, pending Bradley Harvey obtaining clarification of who is paying the jurisdictional taxes for each area.

9. Motorola Update

a) Pending or Threatened Litigation and Mediation/Arbitration

General discussion was held. To be discussed further during the Executive Session.

10. Executive Session

- Motion was made by Bradley Harvey, to "go into Executive Session" at 11:19 a.m.

Seconded by Scott Payne.

Motion passed unanimously.

- Motion was made by Bradley Harvey to, "Exit executive session" at 12:16 p.m.

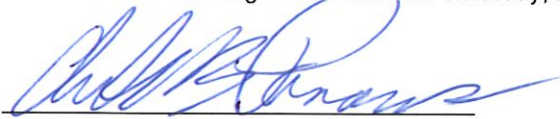
Seconded by James Chapman.

Motion passed unanimously.

11. Adjourn

With no public comments, a motion was made by Bradley Harvey and seconded by James Chapman to adjourn the meeting at 12:17 p.m. Motion passed unanimously.

The next board meeting is scheduled for Thursday, May 15, 2025, at 9:00 am at the Blount County 911 Center.



Chairman